Introduction

This position is subject to the conditions described in the Airport Authority Employee Handbook.

This position involves the safe efficient operation of the various types of equipment that the Airport Authority uses in the course of operating the airport and industrial park. Equipment includes, but is not limited to, front end loaders, motor graders, large and small dump trucks, tractors, mowers, crack sealing machines, back hoes, snow removal equipment, sweepers, sprayers and large variety of various sized equipment, attachments and implements. Employees will be responsible for scheduled maintenance checks on the equipment that they operate. Personnel shall also perform maintenance and replacement work on all building structure and physical property of the Airport Authority.

Essential Functions

- Other duties may be assigned.
- Operating equipment in connection with construction, maintenance, repair of airfield, industrial park, streets, etc.
- Removal of trees, cleaning areas of debris and litter, cutting grass and weeds, sealing pavement cracks, basics repair of machinery, snow removal by mechanical means and by hand, weed spraying, general painting, paint striping, general labor, and other related to the operations of the airport and industrial park.
- Performs preventative maintenance such as checking oil levels, inspecting tires, etc. and reports malfunctions to immediate supervisor.
- Perform duties assigned in the operations of the airport and the industrial park.
- Will be required to assist in snow removal.
- Must be available for call-in.

Qualification Requirements

- To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
**Job Description**

- Must possess when hired and maintain while employed a valid state of Nebraska driver’s license and agree to a driving records check (MVR). Also, must obtain a CDL license with six months of hire.
- Must qualify and be insurable, at normal policy rates, under the Airport Authority’s vehicle liability and workmen’s compensation insurance policies.
- Must agree to at least a ten (10) year employment verification and criminal history check. (Required by the Transportation Security Administration and the Federal Aviation Administration).
- Must be at least 18 years of age.
- Must speak and read English fluently.

**Education and/or Experience**

- High school diploma or general degree (GED) and extensive experience in equipment operation; or equivalent combination of education and experience.

**Reasoning Ability**

- Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

**Other Skills and Abilities**

- General skills in operation of heavy and/or light construction equipment.
- Considerable knowledge of operating hazards and safety precautions.
- Knowledge and ability in basic carpentry, plumbing and welding are desirable.

**Physical Requirements**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical requirements include the following tasks and abilities:

- Operate and repair company trucks and equipment.
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- Lift and/or move up to 70 pounds, utilizing safe and proper lifting techniques and equipment.
- Safely climb in and out of trucks and up and down stairs and ladders.
- Ability to sit, climb or balance, stoop, kneel, crouch, crawl, stand and walk.
- Specific vision abilities required such as close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.
- Work well under pressure meeting project schedules and budget guidelines and be flexible & available to work required overtime upon request.
- Endure various work environment characteristics to include: climatic temperature extremes such as cold, hot, wet and/or humid conditions; moving mechanical parts/equipment; high precarious places; fumes or airborne particles; toxic or caustic chemicals.
- Operate and repair properly and safely tools of the trade, equipment and vehicles.

Employee must understand they are required to wear proper personal protective equipment to include:

- Ankle high laced work boots or shoes that cover the entire foot and ankle.
- Safety glasses.
- Respirators and gloves.
- Hearing protection.
- Shirts that meet safety and company professional standards.
- Long pants, jeans or heavy work coveralls that meet safety and company professional standards.

Condition of Employment

Employee is required to meet the above significant duties, qualifications, working conditions, physical requirements, personal protective equipment requirements and relationship requirements. Approval of pre-employment reference check, skill assessment testing, MVR (motor vehicle report) and other requirements as per Airport Authority policy must be obtained. Successful completion of post-offer criminal history records check, drug/alcohol and medical evaluations are also conditions of employment.

Performance Indicators

Performance indicators utilized in developing individualized goals during the performance evaluation process:

- Completion of all responsibilities as listed above in a timely, safe, ethical and organized manner.
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- Accurate, timely and complete documentation maintained at all times.
- Effective utilization of all available resources.
- Proven ability to repair, as directed, and operate company vehicles, equipment and tools in a safe and professional manner.
- Supervisor, employee, management and customer satisfaction and quality of product.
- Continued professional/personal growth and development.
- Continued proficiency and productivity to meet Airport Authority expectations and standards.

Work Environment

The work environment characteristics described here are representative of those that the employee will encounter while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee frequently works near moving mechanical parts and in outside weather conditions. The employee occasionally works in high, precarious places and is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, risk of electrical shock, and vibration.

The noise level in the work environment is usually loud.

Summary

The statements contained in this job description reflect general details as necessary to describe the principal functions of this job, the level of knowledge and skill typically required and the scope of responsibility. It should not be considered an all-inclusive listing of work requirements. Individuals shall be expected to perform other duties as assigned, including work in other functional areas to cover absences or provide relief, to equalize peak work periods or otherwise to balance the work load.

Following an offer of employment, and prior to starting work, individuals must have a pre-employment physical examination by a physician designated by the Authority. A drug screening will also be required as will a security background check. These examinations will be paid for by the Authority. Satisfactory clearance to perform essential job functions and negative drug test results will be required for employment.